

# Hebron Fellowship Baptist Church

## *Announcement Request Form*

### General Information

Ministry:	Event:
Ministry Lead:	
Requested Dates:	Submitted by:

Comments:

---

---

---

### **ANNOUNCEMENT INFORMATION**

Title of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Cost: \$ \_\_\_\_\_ (if any)

Location of Event: \_\_\_\_\_

Individual/Groups Targeted: \_\_\_\_\_

Description of Event: \_\_\_\_\_

### **ADVERTISEMENT**

Flyer/Door hangers  In-Service Announcement/Media  
 Social Media  HFBC Website  
 Text Message  Public Announcement

### **FOR OFFICE USE ONLY**

Received by: \_\_\_\_\_

Date Processed: \_\_\_\_\_

Approved  Not Approved

Comments:

---

---

---